

Financial Agreement & Service Policies

A service of Hill Therapy Services LLC · Susan Hill, M.A., M.S., M.Ed., LBS
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STUDENT & RESPONSIBLE PARTY

STUDENT'S FULL NAME

PARENT/GUARDIAN (RESPONSIBLE PARTY)

RATES

SERVICE	RATE
One-on-one specialized instruction (55-minute session, in person or virtual)	\$95 / session
Initial literacy assessment — testing, written summary, and parent conference	\$325 flat
IEP support & guidance — records review, meeting preparation, meeting attendance	\$120 / hour
IEP starter package — records review, parent preparation session, written recommendations	\$420 flat
In-home sessions — available for students whose needs require home-based services, within 15 miles of Doylestown	+\$25 / visit
Initial 15-minute phone or virtual consultation	Free

Services not listed above are quoted in writing before work begins. Rates remain in effect unless updated with at least 30 days' written notice.

POLICIES

- **Payment** is due at the time of service unless otherwise agreed in writing. Accepted methods will be confirmed at the first session.
- **Cancellations:** please provide at least 24 hours' notice. Sessions cancelled with less than 24 hours' notice, or missed without notice, may be charged the full session rate.
- **Illness & weather:** sessions cancelled for illness or unsafe weather will be rescheduled without charge whenever possible; in-person sessions may be offered virtually instead.
- **In-home sessions:** offered where a student's needs make home-based services appropriate, within a 15-mile radius of Doylestown; the flat \$25 travel surcharge applies per visit.
- **Late arrival:** sessions begin and end at their scheduled times; late arrival does not extend the session.
- **Assessments & reports:** the literacy assessment fee is due at the testing session; additional written reports beyond those listed are quoted before work begins.
- **IEP support services** provide educational guidance and support from an experienced educator; they are not legal advice or legal representation, and some legal disputes may require a special-education attorney.
- **Ending services:** either party may end services at any time with written notice; any balance due is payable at that time.

AGREEMENT

I have read and agree to the rates and policies above, and I accept financial responsibility for the services provided to the student named above.

PARENT / GUARDIAN SIGNATURE

DATE

PRINTED NAME